

# INDIAN RIVER COUNTY SHERIFF'S OFFICE DEPARTMENT OF CORRECTIONS

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## Visitor Rules, Regulations, Guidelines and Times

1. **ALL VISITORS** must be approved prior to scheduling a visitation. Photo identification is required (i.e. Driver's License or State ID, Military ID, Student ID or other ID approved by the on-duty watch commander or designee).
2. **All** on-site visitors are subject to search.
3. All personal property will be secured prior to entering the Visitation Center.
4. If you are a noted victim, have a no contact order or injunction with an inmate, visitation will be denied.
5. Visitors under the age of 18 must be accompanied by their parent or legal guardian. The parent or legal guardian is responsible for the child's behavior.
6. Only one (1) adult visitor and one (1) child will be allowed in the visitation booth. The child visiting is to sit on a chair provided or lap of the adult visitor and not on the counter top.
7. No children will be left unattended in the area, including the parking lot. Adults responsible for unattended children will be asked to leave and their visitation terminated.
8. Visitors must be dressed appropriately. Visitation will be cancelled if the visitor is dressed inappropriately or emotionally enticing to the inmate population.

The following clothing **WILL NOT** be allowed:

**Females:** Hot pants, short shorts (NO higher than 1 ½ inch above the knee), frayed shorts, swimsuits, spandex, tank tops, see-through blouses, low cut necklines, spaghetti strap blouses, bra-less, mini-skirts or dresses more than 1 ½ inches above the knee, bare feet or any attire deemed by the Visitation Staff Member.

**Males:** Hot pants, short shorts (same guidelines as females), frayed shorts, no shirt, swimsuits, spandex, tank tops, bare feet or any attire deemed inappropriate by the Visitation Staff Member.

9. Destruction or defacing county property will result in the temporary or permanent suspension of visitation privileges. Criminal charges may also apply.
10. NO electronic items i.e. cameras, I-pods, radios, or tape players allowed inside the Visitation Center. Cell phone usage is prohibited, with the exception of retrieval of the visitation code.
11. The introduction or any attempt to introduce any unauthorized item, to include but not limited to: weapons, drugs, medication, narcotics, or alcoholic beverages into or upon Sheriff's Office property is a violation of Florida State Statute 951.22.
12. Disruptive or irrational behavior will result in the termination of your visit.
13. Persons under the influence of alcoholic beverages, narcotics or other drugs will not be allowed visitation or remain on Sheriff's Office property.
14. No smoking, eating or drinking allowed inside the Visitation Center.
15. Visitation will be monitored and may be audio and video recorded.

#### Additional Remote Visitation Guidelines:

1. No Drug Usage.
2. Must be fully dressed, visitor and inmate.
3. Face must only be shown for Inmate and Visitor.
4. No nudity, showing of body parts, or wearing sexually enticing clothing.
5. No showering during visits
6. No performing of sexual acts.
7. Cannot use a fake account or someone else's account.
8. First violation is 30-day restrictions, second violation is 60-day restrictions. Third violation is 90-day restrictions. Continual violations of rules can result in indefinite ban.

## **VISITATION GUIDELINES AND TIMES**

The Video Visitation System is an instrument that will enable you to visit your family and friends through a video conference monitor and telephone headset. The below listed guidelines are provided to assist you in scheduling a visit and during your visitation.

1. All visitors are required to register and must be approved by staff prior to scheduling a visit. Registration and visits are scheduled by the public users via the Smart Jail Mail system. The scheduling is autonomous and can be done via the Smartjailmail.com website.
2. During the registration process, visitors shall upload a valid photo identification which includes, but not limited to driver's license, employment identification, student identification card, military identification card, or valid passport. Applicable credentials will be required for official visitors. The visitor's name, gender, date of birth, address, relationship to the inmate, and the date and time in and out for all visits shall be documented.
3. Visitation is held in the designated visitation center (On-site) or via a smart phone, tablet, home computer, etc... (Off-site). Visitation is offered to the inmates via fixed/portable kiosks located inside of the housing unit and in applicable areas of the facility.
4. Visits cannot be scheduled in advance any further than 72 hours (3 days).
5. Visitation is scheduled for one thirty (30) minute visit per day for a total of two hours per week.
6. On-site visitation hours are 8:00 a.m. to 10:30 a.m., 12:30 p.m. to 3:30 p.m. Monday – Friday. The Visitation Center is closed Saturday and Sunday. Those who are indigent, please contact the Visitation Center.
7. Off-site (via home computer, smart phone, etc....) visitation hours are 8:00 to 10:30 a.m., 12:30 p.m. to 4:30 p.m. and 6:30 p.m. to 10:45 p.m. Monday through Sunday.
8. Visitation will be recorded and may be monitored.

**Violation of the above rules will result in immediate termination of your visitation and may result in temporary or permanent suspension of future visitation privileges or criminal charges.**